

IMPORTANT NOTIFICATION AND GUIDELINES FOR APPLICANTS,

REGISTERED PHARMACISTS AND VISITORS

In the wake of the COVID-19 pandemic across the globe, it is an urgent notice to take precautionary measures when you visit the Maharashtra State Pharmacy Council. We request you to co-operate and follow the guidelines given below during this outbreak, so that we can work better without hindrances:

For those applicants possessing registrable qualification (D Pharm/B Pharm/Pharm D) **from Maharashtra State** need to apply on online portal of MSPC .In certain cases ,if Registrar MSPC calls the applicant in person he will seek prior appointment by writing e mail to MSPC on e mail id mipcindia@gmail.com mentioning his log in id and other details. MSPC office will assign appointment date and time and inform same by mail to applicant. Applicant will then visit MSPC premises and follow strict measures as below.

(Applicants can refer flow chart of registration process available on online portal for understanding of process)

For those applicants possessing registrable qualification (D Pharm/B Pharm/Pharm D) **from out of Maharashtra State** or want to seek reciprocal transfer of registration should send e mail to MSPC on e mail id mipcinda@gmail.com along with documents as per list available on mipc website If concerned applicant does not have any of the documents ,he /she needs to prepare same and then send all documents in pdf form not more than 200 KB on mail only for preliminary scrutiny All documents should be sent at one time and not on several occasions .After going through documents as preliminary scrutiny ,MIPC office will assign appointment date and time and inform same by mail to applicant .Applicant will then visit MSPC premises and follow strict measures as below. Applicant will not try to log in MIPC system before visit to MIPC office.

(Applicants can refer flow chart of registration process available on online portal for understanding of process)

In case of other state applicants ,letter is sent to their college /university /council /appropriate authority and registration is processed only after positive receipt of reply for same .Applicants are advised to behave patiently and Do Not visit MIPC office for follow up as far as possible and

instead remain in touch with concerned authority where verification letter is sent and request them to send reply at the earliest to MSPC to expedite registration

Those who are already registered with MSPC and want to apply or have applied for renewal of registration, new copy, etc are requested to note that online application submission and online fees payment facility is provided by MSPC office. Please refer Manual for other process on online portal and do needful. Please refer to flow chart for other process available on online portal for understanding of process. Query if any may be sent to MSPC office on e mail mspcindia@gmail.com

In case of applicants or registered pharmacists falling in following category,

- Pregnant lady
- Physically handicapped (Divvyang vyakti)
- Senior citizens

Are requested to avoid visit as far as possible considering safety of their health

No fees will be accepted in cash mode, all fees payment is to be done by online mode only.

Instructions for visitors –

In the present situation of Pandemic Covid 19, please note only applicant will be allowed to enter into MSPC office (Parents/spouse/relatives /friends or any other person accompanying them will not be allowed) Waiting area facility or lounge facility is not available for any accompanying person ,hence applicants are advised to plan their visit accordingly.

The visitor needs to carry print out of the appointment/permission issued by MSPC office, please Do not show your mobile to security personnel

All visitor must wear mask, face shield and needs to maintain social distancing norms as specified in the instruction of MoH&FW.

Visitors will be thermally screened at entrance of MSPC Office and only those acceptable would be permitted entry inside office premises. If readings are not in normal range, said visitor will not be allowed for further

entry even if he/she has appointment on that date. Appointment will be scheduled on later date as per applicants load in MSPC system

Person who is intoxicated will be declined to enter MSPC office.

All concerned are requested to note same and co-operate for smooth and fast working without any arguments as it is interest of safety of health of applicants/registered pharmacists as well as MSPC staff

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Registrar,

Maharashtra State Pharmacy Council

01/09/2020