

## **Flow Chart Of Online Registration Renewal Process To Be Started From 12/12/2019**

**For Registered Pharmacists Having Registration Renewal Up To 31/12/2019 And Onwards.**

### **Request for Login ID and Password**

Those who are already registered as pharmacist with MSPC and wish to renew their registration, will request for Login ID and Password through [www.online.mspscindia.org](http://www.online.mspscindia.org)



### **Online Submission Of Important Details**

Registered pharmacist will enter his Full Name, Date of Birth(as mentioned on registration certificate issued by MSPC) Gender, Mobile Number, E-Mail Id



### **Login**

Registered pharmacist will be sent login Id and password on email Id and mobile number furnished by him as above details.



### **Renewal Application**

After successful login registered pharmacist will click on the application menu to proceed with registration renewal application.



### **Upload Documents**

Once profile is created registered pharmacist will scan and upload requisite documents.



### **Online Payment And Confirm**

Registered pharmacist will confirm the details entered and proceed further for online payment option.

After successful payment he will confirm his application and his renewal application will be received in MSPC system.



### **Payment Verification**

Once online renewal applications are received in MSPC system, it will take minimum 3-4 working days from the bank to confirm the receipt of online renewal payment done by registered pharmacist.

After confirmation from bank the application will be scrutinised by MSPC staff.



### **Final Approval**

After MSPC scrutiny, online renewal application will be approved by MSPC. Registration renewal will be updated in MSPC database and on MSPC website After which Registered pharmacist may login using his credentials and can get confirmation of his registration renewal.

\*\*The above flow chart and activities mentioned are tentatively designed and for reference purpose. MSPC reserves all rights to make changes as and when necessary without intimation.