Guideline for Online Payment

Applicants are instructed to read the guidelines before applying for online registration.
Application Fees to be paid online through SBI Portal as link provided below:
Link: https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpid=845584

- Candidates should carefully fill in the details in the On-Line Application at the appropriate places very carefully. In the event of the candidate not able to fill the data in one go, or wishes to cross-check it before submitting, he/she can save the data already entered. When the data is saved, Login id and password will be generated by the system and displayed on the screen. Applicants should note down Login id and password. Email & SMS indicating the Login id and Password will be sent. Applicants can reopen the saved data using Login id and password and edit the particulars, if needed. Once the application is completely filled, applicant should submit the data by pressing the submit button appearing on the application.

- Once the application is filled in completely and required documents are uploaded, candidate may click on the "Proceed for Payment" button at the end of the On-Line Application format.

- Before pressing the "Proceed for Payment" button, candidates are advised to verify every field filled in the application. No change/edit will be allowed after submission.

- On the payment details, candidate will be shown a detailed fee structure to be paid as per the application type. Candidate must note down the total fees that he has to pay at SBI portal.

- Candidate will have to note the total fees to be paid at SBI portal as shown on the payment details page.

- After clicking on the "PAY" button on payment details page of application form, candidate will be redirected to SBI portal and the payment process can be completed by following the instructions.
  - Candidate must agree with the terms used as shown on the screen. Click check box to proceed for payment and click on proceed.
  - On the next page, Candidate must make sure you are able to see the Maharashtra State Pharmacy Council logo with name and address details.
  - Candidate will select payment category as Registration Fees.
  - Candidate will then enter his name, date of birth, mobile, e-mail, registration fees as filled on online application form.
  - The payment can be made by using only Master/Visa Debit or Credit cards or Internet Banking by providing information as asked on the screen.
  - If the online transaction has been successfully completed a Reference Number will be generated e.g. (10 digit reference number - DUXXXXXXX). Candidates should note their Reference Number for future reference.
  - If the online transaction has not been successfully completed then the following message is displayed 'Your online transaction was unsuccessful. Please repeat the process again until Reference number is generated.
  - On successful completion of the transaction, an e-receipt will be generated.
  - **Candidates are required to take a printout of the e-receipt.**
- After successful generation of e-receipt, candidate must login on http://online.mspcindia.org to enter payment details.
- Candidate will be directed to payment details, where he will be asked to enter payment details such as reference number, fees paid.
- After entering payment details, candidate will be directed to confirm form. If there are no changes in form, applicants needs to confirm form and take printout of same for future reference.

Note:

After submitting your payment information in the online application form, please wait for the Intimation from the server, DO NOT press Back or Refresh button in order to avoid double charge.

Candidate must pay the exact fees as shown on the payment details page – your application may be rejected and may be returned to you to fix and/or the processing thereof may be delayed.

❖ **Fee Structure**

Particulars	Fees
Form Fee	Rs.25/-
Registration Fees	Rs.100/-
Postage	Rs.100/-
Pharmacist's Professional Profile Charges	Rs.200/-
Service Charges	Rs.500/-
DIC Publications (Optional)	Rs.250/-
Additional Qualification charges (for each qualification if applicable)	Rs.50/-
Change of name charges (if applicable)	Rs.20/-
For renewal of Registration –In compliance with MSPC Rule 1969, applicant can opt for Advance Renewal fees in lump sum (ARFL). The fees amount mentioned below is based on present renewal fee of Rs 50/-(fifty only) per year. ARFL will change subject to fee revision, if any in future.	
ARFL– Rs 1500/- for renewal of thirty years	

As per the new change in online registration procedure for new registration applications of applicants passing from Maharashtra State which will be received in online system of MSPC on or after 10/10/2018 Applicant is not required take appointment for verification.
<u>Thus applicant is exempted from appearing in person and verifying documents in original at MSPC office</u>.
Hence no appointment slot (Date and Time) will be available for applicants.

Note: Though this system will be adopted for ease of applicants in general, in case of certain cases Registrar MSPC can call the applicant in person along with original documents at MSPC and or refer to appropriate authority.